

# Start Conversing in English From Today...

- 17+ years
- 5000+ Students
- 95 % Student placement
- 99% Student Satisfaction
- 100% Personality transformation

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9413339957/ 9414048974



#### OKEN ENGLISH

The course is designed for learners who come from vernacular medium schools & colleges

Duration: 90 hours

#### **Course Contents**

- > Introduction to functional grammar
- > Yes/ no &Wh- questions
- Everyday activities
- Role plays
- Programs & plan
- > Asking for & giving opinions
- Conversations
- Vocabulary
- Group Discussion
- General Enquiry
- > Extempore

#### **Training Methodology**

- > Narrations
- Audio Sessions
- Video Sessions
- Use of Charts & Games
- Pronunciation Practice
- Mike Handling
- Newspaper Reading
   Word drills
  - Vocabulary Games

#### PERFECT ENGLIS

The course is designed for sta some knowledge of English but a

#### Duration :120 hours

#### **Course Contents**

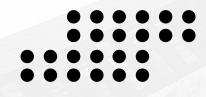
- > Introduction to functional grammar
- Yes/ no &Wh- questions
- Everyday activities
- Role plays
- > Programs & plan
- > Asking for & giving opinions
- Vocabulary
- Group Discussion
- General Enquiry
- > Extempore
- > English Skit
- > Anchoring
- Personality development classes
- Resume Writing
- > Interview Skills
- > Mock Interview
- Introduction to Business English

# INTRODUCTION

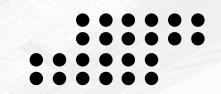
Our programs focus on:

- Office Etiquette the Do's and Don'ts of workplace behavior
- **Effective Communication Skills**
- Interview Preparation & Personal Grooming
- Time Management and Professional Discipline
- POSH Training

For over a decade, **Converse Academy** has been committed to helping individuals not just speak better, but also present themselves better — with confidence, courtesy, and competence.



# **OUR COURSES**





#### SINESS ENGLISH

The course is designed for MBA, B.TECH, M.TECH, B.E., CA or any other professional degree holders who are ready to join the corporate sector.

#### **Duration: 60 hours**

#### **Course Contents**

- Communicative grammar
- Reading accuracy with neutral accent
- Business English Vocabulary
- Advanced Extempore
- Group Discussions
- Debate
- Presentation Skills
- Public Speaking
- Developing Leadership Skills
   Official Meetings

#### KIDS COURSE

The course is designed for standard V to VIII.

#### **Duration: 60 hours**

#### Course Contents

- Pronunciation of Vowel & Consonant
- Word building
- Common words
- Greetings
- Yes/no &wh-questions
- Functional grammar
- Comprehension
- Idioms & proverbs
- One word substitution
- Phrasal verbs

#### PERSONALITY DEVELOPMENT

#### **Duration: - 20 Hours**

- Course ContentsCommunication skills
- Body Language
- Stress Management
- > Time Management
- Success Secrets
- Public SpeakingDressing & Grooming
- > Stroking
- > Empathy
- Interview Skills

112/7, Agarwal Farm, Mansarov Contact: 6376883484, 942

Web.: http://www.conv e-mail: info@

## 1. Communication Skills Training

- Spoken English (Basic to Advanced)
- Public Speaking & Presentation Skills
- Accent Neutralization & Voice Modulation

### 2. Soft Skills Development

- Teamwork, Leadership & Interpersonal Skills
- Emotional Intelligence & Positive Attitude
- Problem-Solving & Decision-Making

## 3. Corporate Etiquette & Professional Behavior

- Office Etiquette: Do's and Don'ts in the Workplace
- Email, Telephone & Meeting Etiquette
- Business Communication Essentials

## 4. Interview & Career Preparation

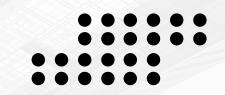
- Resume Writing & Cover Letter Guidance
- Mock Interviews & Feedback Sessions
- Job Readiness & Confidence Building

## 5. Personality Development & Time Management

- Grooming & Self-Presentation
- Goal Setting & Time Management Techniques
- Stress Management & Work-Life Balance

## 6. POSH Training

# OURFACILITIES





At **Converse Academy**, we provide a supportive and professional learning environment designed to enhance every learner's experience. Our facilities include:

- Well-equipped Training Rooms Modern classrooms with audio-visual aids to make sessions interactive and engaging.
- **Resource Library** Access to soft skill manuals, personality development materials, and interview preparation resources.
- Comfortable Learning Space A calm and friendly atmosphere that promotes creativity, confidence, and collaboration.
- **Experienced Faculty** Trained professionals who combine expertise with a personal touch to guide every student.
- Career Support & Counselling Regular mock interviews, resume-building workshops, and personalized feedback sessions.



# MEET OUR TEAM

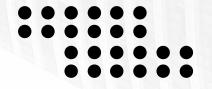


At Converse Academy, our strength lies in our dedicated and passionate team of professionals who bring experience, enthusiasm, and empathy to every session. Together, we work toward one shared goal – empowering youth with confidence and communication excellence.









# TESTIMONIALS









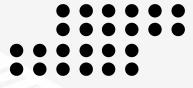




Offline center is located at the center of the city. It is easily approachable & public transport is also available.



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